

SEDN Steering Group Meeting

Note of the meeting by Alex Lockton

Friday 13th January 2017, 2-4 pm

Preston Montford Head Office

Present: Sue Townsend (FSC, Chair), Alex Lockton (coordinator), Nigel Jones (Tsar), Frances McCullagh (NE), Sue Swales (Shropshire Council) and Fran Lancaster (Telford & Wrekin). In attendance: Nicola Stone (financial officer), Dan Wrench (Shropshire Council Biodiversity officer)

Agenda

1. Minutes of previous meeting
2. Membership of Steering Group: Caroline Savage welcomed onto the steering group, as a corresponding member. Sue Townsend to contact Shropshire Wildlife Trust to invite them to nominate someone to attend meetings. The Terms of Reference to be reviewed at the next meeting: everyone to send comments to Fran to compile.
3. Budget report: finances are healthy. £16,000 remaining in the account for this year, with anticipated income for 2017-18 about £20,000. It appears we can carry forward any surplus, and in future will endeavour to award grants and orders at the beginning of the financial year.
4. Progress report: all proceeding smoothly. Tsars to be asked to prepare bids for next year by the first week in March.
5. Web sites: John Handley's resurrection of the Flora web site was welcomed as a good start, and the Botanical Society will prepare a bid to take forward development over the next year.
6. Recorders Forum 25th February. Nicola is taking bookings.
7. Plans for 2017-18: next steering group meeting to be held at Preston Montford (Head Office) on Monday 13th March.